

**Democratic Services**

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**Date:** Date Not Specified

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**To: All Members of the Economic and Community Development Policy  
Development and Scrutiny**

Councillor Robin Moss  
Councillor Ben Stevens  
Councillor Patrick Anketell-Jones  
Councillor Brian Simmons  
Councillor Michael Evans  
Councillor Lisa Brett  
Councillor Manda Rigby

Chief Executive and other appropriate officers  
Press and Public

Dear Member

**Economic and Community Development Policy Development and Scrutiny: Thursday,  
21st July, 2011**

You are invited to attend a meeting of the **Economic and Community Development Policy  
Development and Scrutiny**, to be held on **Thursday, 21st July, 2011 at 1.00 pm** in the  
**Kaposvar Room - Guildhall, Bath.**

The agenda is set out overleaf.

Yours sincerely

Jack Latkovic  
for Chief Executive

**If you need to access this agenda or any of the supporting reports in an alternative  
accessible format please contact Democratic Services or the relevant report author  
whose details are listed at the end of each report.**

*This Agenda and all accompanying reports are printed on recycled paper*

## NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jack Latkovic who is available by telephoning Bath 01225 394452 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Jack Latkovic as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jack Latkovic as above.

Appendices to reports are available for inspection as follows:-

**Public Access points** - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

**For Councillors and Officers** papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

**Economic and Community Development Policy Development and Scrutiny - Thursday,  
21st July, 2011**

**at 1.00 pm in the Kaposvar Room - Guildhall, Bath**

**A G E N D A**

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

4. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT ACT 1972

Members who have an interest to declare are asked to:

- a) State the Item Number in which they have the interest
- b) The nature of the interest
- c) Whether the interest is personal, or personal and prejudicial

Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

6. ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

David Redgewell wishes to address the Panel about the Community Safety on public transport.

7. PROPOSED ANALYSIS OF BATH & NORTH EAST SOMERSET COUNCIL'S FUNDING OF THE THIRD SECTOR (Pages 7 - 12)

This report requests the Panel to agree that an analysis of Bath & North East Somerset Council's funding for the "third sector" (broadly comprising voluntary, community and not-for-profit organisations) be undertaken. This will aim to establish the current level of the Council's investment, any additional funding levered into the area as a result, and highlight potential opportunities for additional inward investment.

The Economic and Community Development Policy Development and Scrutiny Panel is asked to agree that:

- The proposed Brief attached as an Appendix be commented on and used as the basis for this work; and
- That a report containing the data and analysis be brought to the Panel's meeting in November 2011.

#### 8. FIRE AND RESCUE HOME SAFETY (Pages 13 - 16)

This report invites the Panel to hear about Home Fire Safety and how Bath and North East Somerset Fire and Rescue services manage community risk. This will highlight the work they do in providing safety in the home, which will generate an open question and answer session.

The Economic and Community Development Policy Development and Scrutiny Panel is asked to agree that:

- The presentation be commented on and used as the basis to identify the progress of this work with the local communities and key partners involved.
- The Panel to consider a phased approach to interventions, joint working and mutually supportive agendas.
- To identify a range of examples that illustrates the interrelationship and interdependencies of many seemingly unrelated community issues.

#### 9. ECONOMIC DEVELOPMENT - OVERVIEW (Pages 17 - 24)

This report provides the Panel with an overview of current Economic, Development activities being carried out by the Economic Enterprise & Business Development Service, within the Development & Major Projects Directorate.

The Panel is asked to:

- Review the attached update report;
- Receive a verbal update from service officers who will be in attendance at the meeting to discuss any matters arising; and

- Consider what form of update report the Panel would like to receive at future meetings.

#### 10. PANEL WORKPLAN (Pages 25 - 38)

This report presents the latest workplan for the Panel. The Panel is required to set out its initial thoughts/plans for their future workload, in order to feed into cross-Panel discussions between Chairs and Vice-chairs - to ensure there is no duplication, and to share resources appropriately where required.

The Committee Administrator for this meeting is Jack Latkovic who can be contacted on 01225 394452.